

**VILLAGE OF WINNECONNE**  
**30 S 1<sup>st</sup> Street, Winneconne, WI 54986**

**PERSONNEL & FINANCE MEETING MINUTES**

**March 10, 2025**

**1:00 p.m.**

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The Personnel & Finance Committee meeting was called to order at 1:00 pm by Trustee Brenda Kubasta, Chair

**Roll Call:** Trustees Steve Foster, Paul Olson & Brenda Kubasta were present. Also present was Administrator Fuller and Treasurer Schoenberger

**Public Participation:** None

**Approve Minutes:** Motion by Trustee Olson, seconded by Trustee Foster to approve February 10, 2025 minutes, all Ayes.

**Old Business:**

- We discussed the financial reports provided by Treasurer Schoenberger
- Administrator Fuller shared updates and information on:
  - Fee Committee – Department heads are reviewing with their committees; Administrative fees were added to the list to review
  - Pfefferte – no update on waterfront property
  - Status of Road Right of Way abandonment – keep on agenda, it's a long process – homeowners were to take lead

**New Business:**

- Discussed our financial support of Marble Park maintenance agreement – Tabled, committee asked for an overview of projected expenses
- Discussed Switchgear and Precision Plumbing Developers Agreements
- Discussed Ambulance intergovernmental agreement and options
- 2025 policy manual to the full board for approval keeping Comp time and PTO the same as 2024. Administrator Fuller to pull trends, census and financial data; cost of current to previous amounts and provide to the committee before the June meeting and the start of next year's budget process.
- Motion by Trustee Olson, seconded by Trustee Foster to approve and send to full board \$45 reimbursement of LinkedIn subscription for Administrator Fuller.

**Confirm the next meeting date:** Wednesday, April 9<sup>th</sup> at 1 pm

**Meeting Adjourned:** Motion by Trustee Foster, seconded by Olson, all ayes to adjourn at 2:00 pm, all Ayes.

Village of Winneconne Approved 4/9/2025

Attest: *Brenda Kubasta*

Brenda Kubasta, Chairperson